



St Luke's Church, West Holloway APCM Meeting Minutes

Date/time: 21st May 2023, 12.30-2.30pm

Location: St Luke's Church

Chaired by – Rev John MacKenzie

Minuted by – Bernadette Cagnoni

Attendees – 51 present

Apologies

Rachael Blackamore, Charlie Sheppard, Joy Hinson

Vestry Meeting

- 1. The meeting was opened with prayer**
- 2. Welcome**
- 3. Apologies** for absence (detailed above)
- 4. Secretary** – Bernadette Cagnoni
Returning Officers - John MacKenzie, Tina Cooney
- 5. Minutes of the Last Meeting** were agreed to be a true and accurate record of the meeting
- 6. Appointment and election of 2 Churchwardens**
There were 2 nominations for Churchwarden: Jacqui Christian and Joy Hinson. As no other nominations were given before the meeting, an election was not required and they were both duly appointed.

Jacqui noted that she will not be able to attend church every Sunday, but the bulk of the Church Warden's responsibilities are carried out elsewhere. She has a team to support with the specific Sunday duties.

Jean Willson formally thanked Jacqui and Joy for all their hard work, commitment and patience over the last year. John also thanked them for supporting and challenging* him (*in the right way)

- 7. Close of meeting**

APCM Meeting – open to all, only people on the electoral roll are able to vote.

- 1. Minutes of the last APCM** (8th May 2022) were agreed.
- 2. Election of Officers:** 3 PCC positions vacant

3 PCC members are standing down as their term of office has come to an end:
Dayo Ashaye; Jonathan Ward; Tom Turncliffe (nee Turner)
All are thanked for the work they have done in their years of service.

5 nominations:

Candidate	Proposer	Secunder
Tara Willson	Joy Hinson	Rosie Sheldon
Luz Del Cielo Campos-Garcia	Tara Willson	Jean Willson
Rhian Roberts	Ceri Humm	Rosie Sheldon
Dan Brearley	Tom Turncliffe	Susie Holland
Dayo Ashaye	Meg Wroe	Justin Butcher

As there are more nominations than places, voting by single transferable vote system, with each candidate ranked in order 1-5

Only people on the electoral roll are allowed to vote. Each voting slip included the name of the voter. The Church Administrator checked that each person on the electoral roll. The Returning Officers counted the votes and Tara Willson, Rhian Roberts and Dan Brearley were duly elected

3. Election of Deanery Synod Rep:

All 3 positions were up for (re)election this year. There were 3 nominations:
Liz Curran, Jonathan Ward and Susie Holland were duly elected without a vote.

4. Church Warden Report

The written report is included in the Annual Parish Report. Terrier is up-to-date. (A Chasuble is not on the premises, but its whereabouts are known.)

5. Electoral roll Report

175 are on the Electoral Roll of which 138 are not resident within the parish.

Question: Is it significant that such a large number on the electoral roll do not live in the parish?
It is unusual in rural parishes, but common in London.

6. Safeguarding Report

Included within the Annual Parish Report. Thanks minuted to Sheena Cruse, Safeguarding Officer

7. Finance Report & Appointment of Independent Examiner

Video Presentation compiled by Dan Northam-Jones and Jacqui Christian
Thanks are minuted to the Independent Examiner, Caroline Jackson who has supported the Finance Group in setting up Xero, our accounting software package which will make it easier to manage our accounts. Caroline is not able to be our Independent Examiner next year. We thank her for producing the last 2 reports.

Questions from the floor:

Has there been any analysis on the decline in congregational giving and is there any research into how other churches are faring with this since the pandemic?

Attendance numbers, participation and donations have all declined, not just Congregational Giving. There is a general picture of church attendance dropping post covid. Burn-out and lack of morale has affected the arts and other areas, not just church.

Curacy costs were substantial, is there any anticipation of needing to budget for this again?

The current budget has been balanced and does not include this. We must be mindful of this in future.

What costs are attributed to "other ministry"?

This covers a range of things e.g. hospitality related to services (like Maundy Thursday Meal), supporting clergy e.g. conference attendance.

Questions submitted in advance by Charlie Sheppard

The Independent Examiner draws attention to 'a lapse in financial control'.

Notwithstanding the welcome assurance that 'financial expenditure controls are being implemented to ensure that such a situation does not occur again', I find this very concerning indeed.

Q - In the interests of transparency, can the church please now be told exactly what the lapse was? What was the cause and how did it come about? How and why was a significant change in payment made, without PCC agreement? Did the PCC not know of it until after the event, or did they not agree to it, but it happened anyway?

There were a couple of failures of governance. Two members of PCC didn't follow correct procedure. This has been resolved and specific processes in place to prevent this from occurring again.

Q – Do we have facts and figures about these attendance trends and how they relate to the falls in congregation giving and can this information be shared please? Has the reflection on this important issue been formally discussed at the PCC and with what outcome? From a pastoral perspective and for understanding of the situation, what contact has been made with those you have left the church or choose to attend less often?

Attendance figures will be shared (see item 9)

The Accounts were approved by the PCC, received and formally approved at this meeting. The finance group were formally thanked for producing the accounts.

8. Annual Reports

As circulated before the meeting:

Building Group

Work will start on the Heat Pump within the next 2-3 weeks and be completed in 2-3 months

Work will start on the Solar Panel Installation in the next 2-3 months and continue for 2-3 months

Thanks are minuted to Cloudesley Trust for their support

Charitable Giving

Children & Sunday School

Questions:

Is there any sign of Youth Club re-starting?

There was no scope for continuing this after Lizzie left. The new PCC will look into this.

Is there a proposed Children's Champion Role?

This was discussed by the last PCC. It is not clear what the remit of this role is.

Children are the future, but we have no Sunday School, Youth Club or children attending church.

We are always set up to run Sunday School when children are in attendance.

*We need to think/act intentionally rather than watching the decline in children just happen.
What is our relationship with SMMA and the community and how can we be more open.
The PCC will look into this.*

Choir & Music

Community Outreach

What progress has been made with Death Café and Parish Nurse?

*John attended a Death Café run by Age Concern last week. Joy is a facilitator. JM/JH to follow up.
Parish Nurse is an ongoing conversation. We would need a group to run this and it requires a budget.
We need to define our priorities.*

Judi Wren thanked all those who support Morning Prayers and the 9.15 service.

*We miss Night Shelter, is it possible to approach St Mungo's in the hope of reviving it?
PCC can investigate this.*

Justin Butcher pointed out that many existing activities in the church already contribute to community outreach. e.g. the choir regularly sing at Pentonville Prison; Vox Holloway also work with the prison community.

Voices Singing Workshop and Thursday Health and Wellbeing Sessions form part of our outreach.

Deanery Synod

Thanks minuted to Mike Dark who has stepped down as Deanery Synod Rep

Foodbank

Thanks minuted to Tara.

Can the donation box be more visible in church so other user groups can contribute easily?

There is a tendency for other groups to mistake it for a bin

Garden Group

Thanks minuted to Jean and Norman for running this. It was noted that there are no costs involved. All time and materials are donated.

Legacy Report

SoulFood

Thanks minuted to George and Megan for running this

St Mary Magdalene Academy

The Grand Scheme

Requested that this is run again.

Vox Holloway

Voices Singing Workshop

Worship Group

Rhian has stood down from chairing this group and thanks minuted to her for her commitment of time and creativity over the years

Worship Group is not continuing because people are not attending and there is no longer the energy to run the group in the same way. It is time to acknowledge that and re-think our approach.

It was noted that there is a lot of energy around SoulFood. This is a thriving and supportive group of younger parishioners and it is important to support and sustain them

Yoga with Vikki

9. Vicar and Church Wardens Report

Surprise was expressed that the attendance figures were taken from October.

This is as defined by CoE

It was requested that the Attendance figures for the whole year are published

Action for PCC to provide at next APCM

10. Questions

All included within Reports Section.

Mike Dark thanked the community saying he felt incredibly supported having lost both his parents within 6 weeks of each other.

AOB – further details of the newly published proposal to move the church driveway and locate cycle route 50 along Penn Road were shared.

11. Close of meeting

The meeting was closed at 2.30 with The Grace

St Luke's APCM
21st May 2023

List of Attendees

1	Justin Butcher	27	Meg Wroe
2	Jonathan Ward	28	Mike Poole
3	Bernadette Cagnoni	29	Martin Wroe
4	Stefano Cagnoni	30	Sophie MacKenzie
5	Liz Curran	31	Catherine Waithaka
6	Susie Holland	32	Catherine Francis
7	Crispin Holland	33	Adam Hardy
8	Paul Crook	34	Caroline Jackson
9	Angela Reith	35	Barbera Ludlow
10	Helen Roe	36	Doreen Tansley
11	Rosie Sheldon	37	Bobby Baker
12	Andrew Sheldon	38	Denise Ward
13	Iain Cathcart	39	Nat Ayewah
14	Jean Willson	40	Lucy Blair
15	Norman Willson	41	Janet Henfry
16	Gaye Poulton	42	Kyra Sheppard
17	Tara Willson	43	Liz Rankin
18	Dave Mellows	44	Daniel Northam Jones
19	Hilary Mellows	45	Michael Dark
20	Eryl O'Day	46	Alice Meek
21	Jif Thompson	47	Rhian Roberts
22	Amelia Turncliffe (nee Sutcliffe)	48	Ceri Humm
23	Tom Turncliffe (nee Turner)	49	Tina Cooney
24	Dan Brearley	50	Jacqui Christian
25	Luz del Gielo Campos-Garcia	51	John MacKenzie
26	Judith Wren		